

SHAHJALAL UNIVERSITY OF SCIENCE AND TECHNOLOGY, SYLHET.



সাজল

## ANNUAL PROCUREMENT PLAN

(NON-DEVELOPMENT BUDGET)

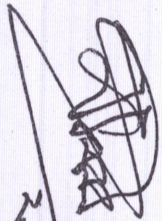
2023-2024


## Annual Procurement Plan for Revenue Budget 2023-24

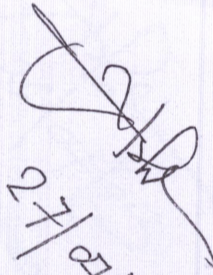
Name of University : Shahjalal University of Science and Technology, Sylhet.  
 Office/Department : Central Procurement Cell  
 Procuring Entity Name : Head, CPC, P&D Office  
 Project/Program Name & Code : Supply of Computer and Accessories  
 Code No. : 4112202

Total Budget: 35.00 lac

Package No	Description of package services	Unit	Qty	Procurement method & type	Contract Approval authority	Source of fund	Estimated cost of Lac	Time code for process	Inv/Adv. of tender	Submission of Tender	Tender opening	Tender Evaluation	Approval for award	N.O.A	Contract signing Date	Completion of Contract	Total time for completion	Remarks
A-1	Computer and Accessories	No	4	OTM	HOPE (V.C)	GOB	35.00	9 Planned dates	10 28.9.23	11 12.10.23	12 12.10.23	13 30.10.23	14 6.11.23	15 13.11.23	16 27.11.23	17 11.01.24	18 105	19
								9 Planned days	10 0	11 (14)	12 Wk	13 (18)	14 (7)	15 (7)	16 14	17 45		

  
29-9-23

  
27.10.23

  
27/07/23

Mohammed Moushed Alam  
 Additional Director of Accounts  
 Shahjalal University of Science  
 and Technology, Sylhet.

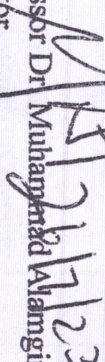
# Annual Procurement Plan for Revenue Budget for The Year 2023-2024


Goods/Service/Work

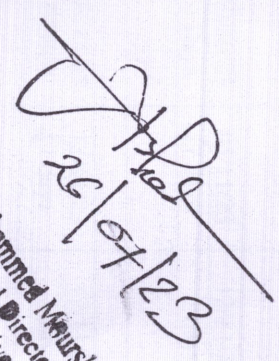
Budget: Revenue

Name of University : Shahjalal University of Science & Technology, Sylhet  
 Office/Department : Institute of Modern Languages  
 Procuring Entity Name : Director, Institute of Modern Languages  
 Project/Program Name & Code : Supplies & Services/Repairs and Maintenance/Capital Grant

Package No	Description of package service	Unit	Qty	Procurement Method & Type	Contract approval authority	Source of fund	Estimated cost in lac	Time code for process	Inv/Adv. Of tender	Tender opening	Tender Evaluation	Approval of award	N.O.A.	Contact signing date	Completion of contract	Total time for completion	
01	Color Printer All in one Computer	Unit	01	RFQ	H.O.P.E. (V.C.)	GOB	3,00 lac	Planned date	01/08/23	08/08/23	09/08/23	10/08/23	13/08/23	13/08/23	20/08/23	20/08/23	
		Unit	01														Planned days
02	AC for 411 Class Room, with fitting fixing	Unit	02	RFQ	H.O.P.E. (V.C.)	GOB	3,00 lac	Planned date	07/08/23	14/08/23	16/08/23	17/08/23	17/08/23	17/08/23	24/08/23	24/08/23	
		Unit	02	RFQ	H.O.P.E. (V.C.)	GOB	2,00 lac	Planned days	0 Days	07 Days	02 Days	01 Days	0 Days	0 Days	0 Days	07 Days	17 Days
03	Head Phone, Toner, Projector Screen, Digital Clock etc	Lot	01	RFQ	H.O.P.E. (V.C.)	GOB	2,00 lac	Planned days	17/08/23	24/08/23	27/08/23	28/08/23	28/08/23	28/08/23	04/09/23	04/09/23	
Total Tk = 8,00 Lac																	

  
 Professor Dr. Muhammad Alamgir Toimoor  
 Director  
 Institute of Modern Languages  
 Shahjalal University of Science & Technology  
 Sylhet

  
 26.07.23  
 Additional Director of Accounts  
 Institute of Modern Languages  
 Shahjalal University of Science & Technology  
 Sylhet

  
 26/07/23  
 Mohammed Mursheed Ahmed  
 Additional Director of Accounts  
 Shahjalal University of Science  
 and Technology, Sylhet.


## Annual Procurement Plan for Revenue Budget For the Year 2023-2024

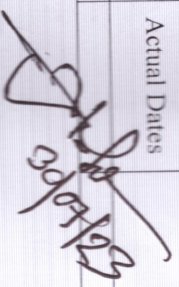
### Goods/Services/Works

Budgeted Fund;  
Non Development

Name of University : Shaheedul University of science & Technology, Sylhet.  
 Office/Department : **Oceanography**  
 Procuring Entity Name & Code : Head, Dept. of Oceanography, SUST, Sylhet.  
 Project/Program Name & Code : Supplies & Services/Repairs and Maintenance/Capital grant

Package No	Description of Procurement Package Goods	unit	Qty	Procurement Method & type	Contract approving authority	Source of funds	Estimated cost in Tk. (Lac)	Time code for process		Inv/Adv. of tender	Tender opening	Tender Evaluation	Approval of award	Notification of Award	Signing of Contract	Completion of contract	Total time (in Days)
								Planned date	Actual Dates								
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	
OCG-1	Lab Instruments-1 (Microscope, Finder, Water Multi meter, Oven)	-	-	OTM	Hope (V.C)	GOB	56.00 (Lac)	Planned date 13/08/23 Planned days 0 Days Actual Dates	27/08/23 (14 Days)	03/09/23 (7 Days)	10/09/23 (07 Days)	17/09/23 (07 Days)	24/09/23 (07 Days)	15/10/23 (21 Days)	63 Days		
OCG-2	Lab Instruments & Accessories-1 (Nutrient kits High & Low range: Silica, Nitrite, phosphate, projector, scanner, lens, fan etc.)	-	-	RFO	Hope (V.C)	GOB	3.00 (Lac)	Planned date 13/08/23 Planned days 0 Days Actual Dates	20/08/23 (7 days)	27/08/23 7 days	03/09/23 7 days	05/09/23 2 days	07/09/23 2 days	14/09/23 7 Days	32 Days		
OCG-3	Lab Instruments & Accessories-2 (Glassware: Beaker, Funnel, Glass Jar etc)	-	-	RFO	Hope (V.C)	GOB	3.00 (Lac)	Planned date 30/10/23 Planned days 0 Days Actual Dates	05/11/23 (7 days)	12/11/23 7 days	19/11/23 7 days	21/11/23 2 days	23/11/23 2 days	30/11/23 7 Days	33 Days		
OCG-4	Lab Instruments & Accessories-3 (Computer etc.)	-	-	RFO	Hope (V.C)	GOB	3.00 (Lac)	Planned date 30/10/23 Planned days 0 Days Actual Dates	05/11/23 (7 days)	12/11/23 7 days	19/11/23 7 days	21/11/23 2 days	23/11/23 2 days	30/11/23 7 Days	33 Days		
OCG-5	Lab Instruments & Accessories-4 (Micropipette, filtration chamber, phytoplankton culture chamber etc.)	-	-	RFO	Hope (V.C)	GOB	3.00 (Lac)	Planned date 05/11/23 Planned days 0 Days Actual Dates	12/11/23 (7 days)	19/11/23 7 days	26/11/23 7 days	28/11/23 2 days	30/11/23 2 days	07/12/23 7 Days	33 Days		

  
 Procurement Officer  
 Shaheedul University of Science and Technology, Sylhet.  
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 ১৩/০৮/২৩

  
 Additional Director of Accounts  
 Shaheedul University of Science and Technology, Sylhet.

OCCG-6	Chemicals-1	-	-	DCPM	Hope (V.C)	GOB	0.25 (Lac)	Planned date Planned days Actual Dates	03/12/23 0 Days	-	-	10/12/23 7 days	13/12/23 3 days	-	20/12/23 7 days	17 days
OCCG-7	Chemicals-2	-	-	DCPM	Hope (V.C)	GOB	0.25 (Lac)	Planned date Planned days Actual Dates	03/12/23 0 Days	-	-	10/12/23 7 days	13/12/23 3 days	-	20/12/23 7 days	17 days
OCCG-8	Chemicals-3	-	-	DCPM	Hope (V.C)	GOB	0.25 (Lac)	Planned date Planned days Actual Dates	03/12/23 0 Days	-	-	10/12/23 7 days	13/12/23 3 days	-	20/12/23 7 days	17 days
OCCG-9	Chemicals-4	-	-	DCPM	Hope (V.C)	GOB	0.25 (Lac)	Planned date Planned days Actual Dates	04/02/24 0 Days	-	-	11/02/24 7 days	15/02/24 4 days	-	22/02/24 7 days	17 days
OCCG-10	Chemicals-5	-	-	DCPM	Hope (V.C)	GOB	0.25 (Lac)	Planned date Planned days Actual Dates	04/02/24 0 Days	-	-	11/02/24 7 days	15/02/24 4 days	-	22/02/24 7 days	17 days
OCCG-11	Chemicals-6	-	-	DCPM	Hope (V.C)	GOB	0.25 (Lac)	Planned date Planned days Actual Dates	04/02/24 0 Days	-	-	11/02/24 7 days	15/02/24 4 days	-	22/02/24 7 days	17 days
OCCG-12	Chemicals-7	-	-	DCPM	Hope (V.C)	GOB	0.25 (Lac)	Planned date Planned days Actual Dates	22/04/24 0 Days	-	-	29/04/24 7 days	02/05/24 3 days	-	09/05/24 7 days	17 days
OCCG-13	Chemicals-8	-	-	DCPM	Hope (V.C)	GOB	0.25 (Lac)	Planned date Planned days Actual Dates	22/04/24 0 Days	-	-	29/04/24 7 days	02/05/24 3 days	-	09/05/24 7 days	17 days
Total TK:							70.00 Lac									

OTM	56.00 Lac
RFQ	12.00 Lac
DCPM	2.00 Lac
Total:	70.00 Lac

Dr. Subrata Sarker  
Head (in charge)  
Department of Oceanography  
SUST, Sylhet.

*Handwritten signature and date: 30.07.23*  
 তাসমত ডা. সুব্রতা সর্কার  
 মহাশয় পরিচালক (সে. বিঃ)  
 সফলতা বিদ্যা ও প্রযুক্তি বিশ্ববিদ্যালয়  
 সিলেট।

*Handwritten signature and date: 30/07/23*  
 Mohammed Mourshed Ahmed  
 Additional Director of Accounts  
 Shahjalal University of Science  
 and Technology, Sylhet.